



Literacy Volunteers of Wayne County, Inc.

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Student Progress Report

For period of \_\_\_\_\_ to \_\_\_\_\_

Instructions: Please complete all sections below; it may help to complete this together with your student. If you recently stopped tutoring, your student is uncomfortable discussing some information, or some questions are unclear to the student, please write "NA" for all information that is Not Available.

Tutor Name \_\_\_\_\_

Student Name \_\_\_\_\_

Has student's address or telephone changed recently? If so, please provide current information:

Tutoring Sessions: Where do you meet?

Times/week? \_\_\_\_\_ Hours/session? \_\_\_\_\_

Student Employment Status:

- Full time Part time Seeking work
Unemployed Seasonal Retired
Not in labor market Student
Improved job situation

Student Income:

- Employment Social Security
Disability Income Relative
Temp. Assistance to Needy Families (TANF)
Public Assistance (Food Stamps, Home Relief)
Other

Preparation/Instructional Hours

Table with 2 columns: Prep/Instr, Prep/Instr and rows for months Jan through Dec.

Total hours spent driving: \_\_\_\_\_

Terminations

If you or your student recently ended all tutoring sessions, please provide us with the:

Termination Date \_\_\_\_\_

Reason(s) \_\_\_\_\_

Instructional Materials Used: (Please Identify)

Books \_\_\_\_\_

Reading Series \_\_\_\_\_

Newspapers \_\_\_\_\_

Real life materials \_\_\_\_\_

Writing: What kinds of writing does your student do?

Notes:

**Student Achievements:** Check any attained or continued during this reporting period:

- Obtained a FT job (over 20 hrs)
- Obtained a PT job (20 hrs or less)
- Obtained job advancement
- Kept a job
- Enrolled in GED program
- Completed GED program
- Referred to GED test
- Took GED test
- Passed one or more portions of GED
- Obtained GED Diploma
- Enrolled in vocational program
- Enrolled in non-GED adult education program
- Read to child
- Communicated with school
- Participated in school activity
- Voted in school election/vote
- Left public assistance (any form)
- Public assistance reduced
- Increased economic self-sufficiency
- Accessed community resources
- Enrolled in college or took college course(s)
- Received Citizenship
- Registered to vote or voted
- Obtained library card or used library
- Transferred from ESL to Basic Skills Program
- Increased reading/language skills by ½ level
- Increased reading/language skills by 1 level
- Increased reading/language skills by 2 levels
- Increased reading/language skills by 3 levels
- Increased reading/language skills by more than 3 levels
- Comfortable informing others of reading ability
- Increased confidence
- Increased self-satisfaction
- Obtained award/recognition for progress/efforts
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

**Please Review Your Student's Goals**

New Goals Set with Student(s)

Goals Met This Reporting Period

Steps Towards Goals Met

Long-Term Goals

**Behavioral Progress:** How have your tutoring sessions influenced your student's behavior?

**Notes:**

**THANK YOU** for keeping us informed of your work with your student! We are required to obtain this information for the State Education Department, and we need it to do a better job of helping you, your student, and all the tutors and students working together in Wayne County. You may call, e-mail, or mail this information to LV Wayne at the address on the other side. ☺